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DD/S 67-6318

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MEMORANDUM FOR: Director of Training

SUBJECT : Inspector General's Survey of the
Career Training Program

REFERENCE : Routing sheet dtd 15 Nov 67 to DD/S via DTR
fr C/PPS, subj. statement

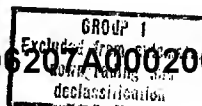
1. The Executive Director-Comptroller has approved the action reported by the Deputy Director for Support on Recommendations Nos. 17 and 19 of the Inspector General's survey.

2. Although this completes formal action on the various recommendations of the survey, the Executive Director-Comptroller suggested periodic reviews of the introductory courses given to all Career Trainees, as well as reviews of the Intelligence Production Course. I would appreciate being advised of any changes in these two course components that you might feel necessary as a result of your reviews.

R. L. Bannerman
Deputy Director
for Support

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IC's Survey of the CT Program -- Status of Recommendations #17 and #19

Chief, Plans & Policy Staff, OTR

3185

15 November 1967

Director of Training
819 - 1000 Glebe

Special Assistant to the DD/S
7D02 HQS

Attached is a wrap-up of the
status of Recommendations #17
and #19 for your use in replying
to the Executive Director-
Comptroller.

25X1A

cy sent

SUBJECT: Inspector General's Survey of the Career Training Program
-- Status of Recommendations #17 and #19

Recommendation #17. The Office of Training has thoroughly reviewed the familiarization phase of CT training with representatives of other directorates. The objectives of this phase have been reaffirmed and all concerned agree that it would not be feasible nor necessarily desirable to design this phase into an integrated unit of instruction.

The purpose of the introductory courses (Introduction to Intelligence, International Communism, Intelligence Techniques, and Operations Familiarization) is two-fold -- to familiarize the CTs with the Agency, its functions, and areas of responsibility within the U.S. Government so that they may achieve a comprehensive understanding of the intelligence process and its component parts; and to subject them, within the training situation, to a number of representative tasks, intellectual and practical, by which a reasonably valid judgment may be made about their suitability for various types of work in the Agency.

In a conceptual sense we believe the second objective can best be achieved by a design of intensive blocks of instruction. Not only can representative tasks be more realistically structured in the block design but we believe it provides a sounder basis for the CT to commit himself to a career direction. This judgment is strengthened by practical considerations of efficient utilization of instructor resources. The Operations Training Staff which is located at [REDACTED] is required to conduct 25X1A training programs which are in addition to and concurrent with the Operations Familiarization Course. We do not have the instructor resources at Headquarters to handle this portion of an integrated course and we do not believe it would be feasible to shuttle staff members between [REDACTED] and Headquarters in view of their other commitments. 25X1A

An integrated course would force a major change in CTR's use of instructors which would mean a requirement for additional instructors. Instead of a staff being committed to a CT class for an intensive block of instruction, piece-meal involvement in an integrated unit would delay and reduce their handling other training commitments. The problem is compounded by the requirement of operating offices for training courses to be conducted on a full-time minimum duration basis.

Each hour of instruction in the introductory courses has been reviewed in terms of relevancy to training objectives, duplication among blocks, and appropriate bridging among the blocks. The familiarization phase now consists of two weeks of Intelligence Orientation, three weeks of Communism, three weeks of Intelligence Techniques, and four weeks of Operations Familiarization.

Recommendation #19. The Office of Training has reviewed the Intelligence Production Course with representatives from the Directorate of Intelligence and the Directorate of Science and Technology. As a part of this review, an intensive survey was conducted among the DDI Offices to determine the desired content for the Intelligence Production Course. As a result of the review and survey, we have adjusted units of instruction within the Intelligence Production Course and the present curriculum will require nine weeks. Procedures have been established to periodically review the Intelligence Production Course with the two Directorates and adjust the units of instruction as appropriate.

25X1A

DATE		2001/03/30
TO: Director of Training Attn: [REDACTED]		
ROOM NO. 807	BUILDING Glebe	
REMARKS: Per our telephone conversation of 23 October, I am attaching hereto a copy of the Executive Director's memo for the DDS. It seems that you have possible answers for the two remaining recommendations in hand and I will appreciate your formulating them for us as soon as possible. <div style="text-align: center; margin-top: 20px;">[REDACTED]</div>		
FROM: Special Assistant to the DD/S		
ROOM NO. 7D02	BUILDING Hqs.	EXTENSION 7726
FORM NO. 241 1 FEB 55		REPLACES FORM 36-8 WHICH MAY BE USED. (47)

25X1A

18 OCT 1967

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Inspector General's Survey of the
Career Training Program

1. I have reviewed your reply to my request for further information on your plans for improving counseling of Career Trainees and for creating closer ties with the Directorate of Intelligence. I am satisfied that your action on these points meets the spirit of the CT Survey.

2. The over-all response of the directorates to the CT Survey has been very satisfactory. It appears, however, that action has not yet been completed on Recommendations Nos. 17 and 19. No. 17 recommends that you instruct the Director of Training to meet with representatives of the directorates to design a six-week familiarization course to be held at headquarters to replace the nine weeks of the Introduction to Intelligence, Intelligence Techniques, and Operations Familiarization. The Inspector General is not so much concerned with the deletion of a few weeks from the various courses but with consolidating them into a more coherent unit of instruction.

3. No. 19 recommends that the Director of Training meet with representatives from the Directorate of Intelligence and the Directorate of Science and Technology to review the Intelligence Production Course to develop a curriculum of about six weeks. In your June response to this recommendation, you concurred in the recommendation and stated that discussions were continuing with the two directorates involved.

4. I would appreciate comments from you on the status of these two recommendations by 1 December 1967.

L. K. White
Executive Director-Comptroller